Transfer Students – BA/BS Communication

Website: communication.utah.edu | **Email:** comm-advisor@utah.edu

Degree: Bachelor of Arts *or* Bachelor of Science in Communication.

Major Emphases: Students will choose to complete one of four emphases:

> *Strategic Communication*— used in growing professions, including **public relations**, **advertising**, **marketing**

> *Journalism*— sharpen skills in **reporting**, **writing**, and **producing news** for evolving audiences

> *Communication Studies*— learn the key theories and methods that **motivate effective communication**

> *Science, Health, Environment, & Risk*— develop **expertise** about the ways in which these topics are discussed

Major/Emphasis Requirements: Each emphasis is 14 Communication courses and all 14 Communication courses **must be passed with a 'C' or better.**

Students must complete a total of 122 credit hours to earn their Bachelor's degree. 40 of those credit hours must be upper division (3000-level or higher). Students may need to complete additional courses outside of general education and major requirements in order to meet the total required hours.

Transfer Courses: A maximum of four Communication courses from another college or university may fulfill major requirements. See an advisor to find out how your transfer communication courses can be applied to the major.

Associates Degree: An Associates of Arts or Associates of Science from a *local Utah institution* will clear your General Education at the U. Students must have a final transcript sent to the U once that degree is posted.

Declaration: Communication students are able to officially declare the major once they have obtained a 2.75 University of Utah cumulative GPA and have successfully passed at least one University of Utah Communication course with a 'C' or better. Students with a completed Associates Degree in Communication can declare upon admission to the U. Major declaration can be completed on our website at *communication.utah.edu*.

Catalog Year: A student's catalog year (major requirements) is determined by when the major is officially declared. Major requirements are subject to change at the beginning of each academic year and therefore it is very important for students to be aware of their catalog year and know how they can access it. Students will be required to complete the set of requirements that are associated with their catalog year. For example, if a student declares their major at the beginning of the spring 2024 semester, they would be completing the requirements associated with the 2023-2024 catalog year. Once a student is officially declared they are not subject to any new changes made to major requirements.

BA vs. BS: Bachelor of Arts demonstrates and requires fourth semester proficiency in a second language. Bachelor of Science demonstrates methods proficiency and requires 1 QI or DI course. For questions regarding the BA Language Requirement please contact *wlc-advising@utah.edu*

Academic Calendar: It is the student's responsibility to check the [Academic Calendars](#) for important dates and deadlines. Students should also be aware of registration dates and deadlines for each upcoming semester.

Registration Dates: Log into CIS →click on the 'Registration' tile → click 'View your Registration Dates' → click on the correct term → you will then see your assigned *date* and *time* for registration.

Wait List Policy: Communication classes fill quickly, so students are encouraged to plan ahead and enroll on your assigned Registration Date. If a class is full when a student registers, students can check the "waitlist if full" box which allows a student to add their name to an electronic wait list and potentially be added to the class if space opens up, and they meet all the requirements. Wait listing is not a guarantee to enrollment into a class. It is recommended that the student drop themselves from any classes they are wait listed in once they have set their final schedule
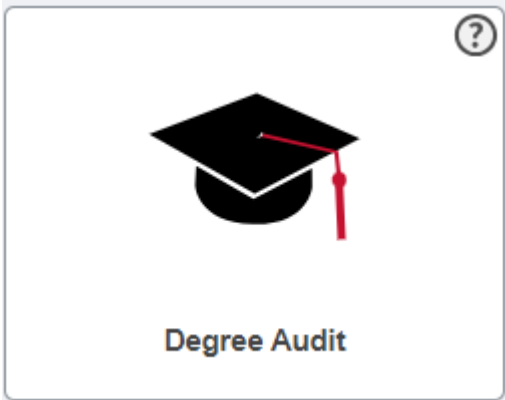
Pre-Requisites: The Department of Communication enforces all course pre-requisites

- **What if the pre-requisite I need is in progress?**
    - You will be able to conditionally add the course. If you do not successfully complete the pre-requisite course with a C or better, you will be dropped.
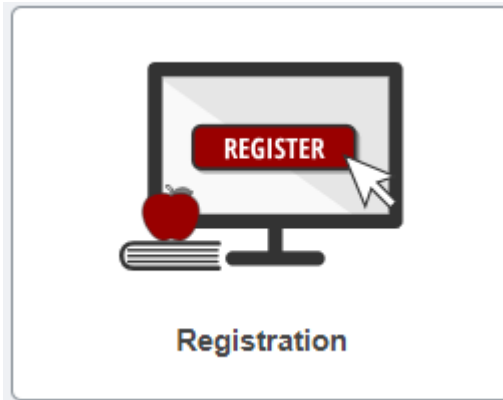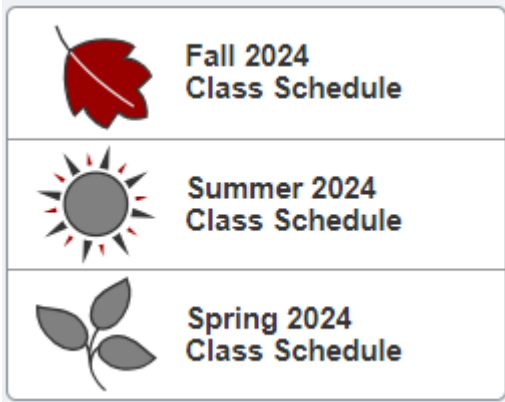
- **What if I'm a transfer student?**
  - Transfer courses from accredited Utah institutions that are equivalent to U of U courses will satisfy prerequisites.
  - Transfer courses from out of state institutions that may be equivalent to U of U courses must be approved by an advisor.
  - Transfer courses must be completed/posted on the degree audit for approval to be considered.

Degree Audits: Students are expected to be generating their Degree Audit regularly. It is the official degree tracking tool and is used to clear students for graduation and award degrees. **Log into CIS (cis.utah.edu) → click the Degree Audit tile**

Degree Audit

Class Schedules: log into CIS → find the below tile and click on the appropriate schedule

Fall 2024
Class Schedule

Summer 2024
Class Schedule

Spring 2024
Class Schedule

REGISTER

Registration

Add Class: CIS → click on the 'Registration' tile → click on 'Add Class' tile → type class number in text box

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✔ COMM 2580 has been added to your Shopping Cart.

Summer 2024 | Undergraduate Semester | University of Utah

		● Open	☐ Closed	⚠ Wait List		

Add to Cart

Enter Class Nbr

[_____] [Enter]

Find Classes

● Class Search

[Search]

[Schedule Builder]

Summer 2024 Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
🗑	COMM 1020-002 (7103)	TuTh 12:30PM - 2:00PM	LNCO 2850	M. MEDINA	3.00	●
🗑	COMM 2580-090 (8394)	TBA	Online	Y. LIAO	3.00	☐

[Proceed to Step 2 of 3]

Once courses are successfully in shopping cart, click 'Proceed to Step 2 of 3, and then click 'Finish Enrolling'